



MOINUDDIN SHAIKH

GRAPHIC DESIGNER CUM WP SITE DEVELOPER

Phone: +91 908 242 9982 | www.shaikhmoin.com

EDUCATION

QUALIFICATION

- Graduation completed from Mumbai University.
- Completed Higher Secondary from Maharashtra Board.
- Completed SSC from Maharashtra Board.

ADDITIONAL QUALIFICATION

- Basic & Advance Computer Courses from Certified Institutes.

CONTACT

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ABOUT ME

As a graphic designer cum WordPress site developer, I have extensive experience in creating visually stunning and functional websites that meet the needs of clients across a range of industries.

My design skills enable me to create custom graphics, logos, and layouts that capture the essence of a brand and convey its message to target audiences.

I have a proven track record of delivering high-quality projects on time. I am a team player who is comfortable working in a collaborative environment, and I am always eager to learn and expand my skill set.

PROFESSIONAL EXPERIENCE

Company Name: Kazi Solution

Role: Graphic Designer cum WordPress Site Developer

Starting from: 01-06-2019 - Present

- Designed and developed visually appealing and user-friendly websites using WordPress, HTML, CSS.
- Created custom graphics, logos, and layouts that aligned with client branding and messaging.
- Collaborated with cross-functional teams, including project managers, developers, and content creators, to ensure seamless execution of projects.
- Conducted quality assurance testing to ensure websites were optimized for search engines, performed well, and met client requirements.
- Managed multiple projects simultaneously, ensuring timely completion.
- Contributed to continuous improvement efforts by staying current with industry trends, new technologies, and design best practices.

Achievements:

- Successfully completed more than 100 of website projects within timeline constraints, resulting in a 99% client satisfaction rate.
- Developed and implemented a standardized design process, resulting in a 30% reduction in design time and an increase in project efficiency.
- Contributed to the company's growth by consistently exceeding project expectations and securing repeat business from clients.

Overall, my experience at Kazi Solution as a graphic designer cum WordPress site developer has equipped me with the skills and knowledge necessary to succeed in any similar role. I am confident that my expertise in design, development, and project management, combined with my dedication to delivering exceptional work, would make me a valuable asset to any team.

PERSONAL INFORMATION

D.O.B

07 - 04 - 1999

Place of Birth - Nationality

Mumbai - Indian

Gender

Male

Marital Satus

Unmarried

Language Known

English, Hindi, Urdu

INTEREST IN ACTIVITIES

- Learning New Skills
- Playing Volleyball & Cricket
- Riding Bike



SOFTWARE SKILL

Adobe photoshop



Microsoft Office



Adobe Illustrator



Wondershare Filmora



Adobe Acrobat



Canva



STRENGTHS

Hardworking: I am committed to delivering high-quality work on time. I am willing to put in the extra effort required to ensure that projects meet or exceed client expectations.

Multitasking: I am able to juggle multiple projects simultaneously without sacrificing quality or attention to detail. I can prioritize tasks effectively and manage my time efficiently.

Good team player: I am a collaborative worker who thrives in team environments. I communicate effectively with team members, take constructive feedback well, and contribute to a positive work culture.

Ability to grasp ideas: I have a strong ability to understand and interpret client needs, and can quickly generate creative solutions that align with their goals.

Coordination and teamwork: I am comfortable working both independently and as part of a team, and am able to lead or support others as needed.

Always learning: I have a growth mindset and am constantly seeking to improve my skills and knowledge. I am willing to take on new challenges and embrace failure as an opportunity to learn and grow.